

Doncaster Central Development Trust CIC: Board Meeting

Date: 4pm, 15th September 2011
Venue: Church View, Doncaster DN1 1AF

Present:

John Giddins [Chair]
Therese Kennedy [Vice Chair]
Pete Beresford
Bev Stoddart
Arnold Drakeley

In attendance:

Ben McCall [Company Secretary and DCDT Chief Executive: CE – minute taker]
John Wright, Development & Operations Manager

Apologies:

Ahmed Rashid, Michael Hinks

The Chair welcomed all and asked directors to declare any pecuniary and/or non-pecuniary interests before or as they occur in the meeting.

1. Minutes of the previous board meeting: 21/07/11

Accuracy: page 2, minutes should say 21st July, not 15th. **Agreed as a correct record.**

2. Matters arising from the 19 April minutes

On item 7, the Chief Executive summarised the current situation on Highfield House, including the question he had asked to the elected Mayor, at full council, and his response. Directors remained concerned that the beneficial legacy of NDC investment is not as widely recognised as it should be by NDC area residents and that the Trust should look for opportunities to enhance this.

3. Board composition and new organisational structure

Directors raised the issue of the poor attendance of two member and one co-opted directors. Directors agreed the following text, to accompany requests to retire from directorship: "We note that you cannot attend board meetings regularly, which is an essential requirement for all directors. We are therefore informing you that your directorship will end. However, we very much value the contribution you have made to the board, the Trust and wish you well for the future. The board would be interested in your suggestion of another resident from the former NDC area to become a director. If your circumstances change and you are able to commit yourself to attending board meetings regularly, please let us know and we will consider you for directorship if positions are available."

Agreed:

To inform Alison Telford Simms, Ahmed Rashid and Mohammed Shabir that they are not longer directors of the Trust and to complete the termination of directorship form for Companies House.

The recommendation of the report be amended to: The board and sub committee structure be consolidated into one board meeting and the Trust's Standing Orders be suspended until further notice, on this point.

Agreed as a true record: _____ Date: _____

4. Quarter 1 Finance Report

The Development & Operations Manager introduced the report, distributing two additional spreadsheets.

Agreed: The report was noted and in light of the decision on item 3, to replace the monthly finance briefings with finance training sessions for directors who feel they need it.

5. Church View update

A director recommended a structural survey as a matter of urgency. The Development & Operations Manager responded that this was planned for very soon. The same director suggested a construction training project could contribute to both the renovation of the building and our aspiration to train and employ or improve the employability of residents. The chair asked the director to prepare a report for the board to consider and the director accepted.

Agreed: 1. That this report be noted. 2. The board give in-principle support to the ‘meanwhile use’ developments proposed subject to further work on clarifying costs and return on investment. 3. The board indicates its willingness for staff to enter into discussions with potential development partners to assess options for long-term development.

6. Housing update

Agreed: The report was noted and the approach outlined approved.

7. New series of debates

Agreed: Recommendation to postpone debate on the elected mayoral system until early in 2012 and if a debate is held before that, choose a suitable topic of the day.

8. Chief Executive’s report

Agreed: The CIC 34 Community Interest report and appendix was approved for sending to Companies House.

9. Planning the agenda for next meeting

As agreed in item 3, Board agendas will now include all items that sub committees would have dealt with and in as high a level of detail as necessary for adequate decisionmaking.

The meeting closed at **18:55**.

Date and time of next Board meeting: 20 October 2011, 4 pm.