

Doncaster Central Development Trust CIC: Board Meeting

Date: 4pm, 19th May 2011
Venue: Church View, Doncaster DN1 1AF

Present:

John Giddins [Chair]
 Therese Kennedy [Vice Chair]
 Michael Hinks
 Pete Beresford
 Mohammed Shabir
 Bev Stoddart
 Arnold Drakeley

In attendance [Non-voting capacity]:

Ben McCall [Company Secretary and DCDT Chief Executive: CE – minute taker]
 John Wright [Development & Operations Manager, DCDT]
 Susan Hampshire [NHS Doncaster – formerly NDC – Evaluation Unit Manager]

Apologies:

Ahmed Rashid
 Moira Hood
 Ian Hanks

The Chair welcomed all and asked directors to declare any pecuniary and/or non-pecuniary interests before or as they occur in the meeting and if necessary, according to the Mem' & Art's and Standing Orders, withdraw from the meeting during the relevant item/s.

Part 1 – NDC: New Deal for Communities**1. End of NDC Programme – Wrap-up Evaluation Report**

Susan Hampshire presented the Executive Summary of the report, which had been circulated to directors. There were many comments by directors and much had been learned from the NDC experience, some of which informs what the Trust does and how it does it.

2i. Minutes of the board meeting: 17 March 2011

Agreed: With a minor amendment: 17 March, not 19th – agreed as a correct record.

2ii. Minutes of the previous board meeting: 19 April 2011

Agreed: Agreed as a correct record.

3. Matters arising from the 19 April minutes

Item 3: Therese Kennedy declared a pecuniary interest and Pete Beresford, a non-pecuniary interest and both left the meeting for discussion of this item. The CE distributed a tabled update. A substantial discussion followed.

Agreed:

The DCDT Board approves the progress, the outcome and management's operational responsibility to respond to the challenge of point 6.

4. Finance Report, including management accounts for 2010-11

John Wright presented the report.

Agreed as a true record: _____ Date: _____

Agreed:

To approve the report and revise housing asset values, on the balance sheet, down as recommended. In response to a letter from Smith Craven about the audit, directors agreed for their representatives to communicate the assessment of the fraud risk faced by the company in the context of the system of controls recently agreed in the DCDT Finance Policy & Procedures and related policies.

5. Chief Executive's update

The Chief Executive (CE) presented his report. One director thought the special last issue of the NDC magazine, *Voices*, was not as good as the regular edition. A brief discussion took place on point 8 about local democracy, the current political landscape and the positioning of the Trust in this context. The board expressed their continued concern and frustration at the ongoing situation regarding Highfield House: the failure of DMBC to transfer ownership to the Trust, as in the original NDC grant agreement. A director raised an issue about numbers participating in sub committees and called for more directors to take part.

Agreed: To consider the issues raised as part of points 8 and 9, including board functioning, structure and strategic positioning. The report was approved.

6. Housing update

The former, to be discussed at the next meeting.

Agreed:

The report was approved and to pursue the opportunity to work with DMBC on 61 Stoneclose Avenue.

7. Church View update.

The CE reported that we still have not received the written review on ERDF for Church View by Yorkshire Forward, approved by CLG – which was promised before Easter.

8. Board composition, etc. and 9. Open discussion (taken in conjunction)

It was agreed to prioritise this on the agenda for the next meeting. A number of broad areas for discussion were raised and the chair invited directors to send others to the Company Secretary for inclusion, as usual, although it was an open discussion and people could say what they liked at the meeting.

The meeting closed at **18:55**.

Date and time of next Board meeting: 16th June 2011, 4 pm.