

**Doncaster Central Development Trust CIC: Board Meeting****Date:** 4pm, 21<sup>st</sup> April 2011**Venue:** Church View, Doncaster DN1 1AF**Present:**

John Giddins [Director, Chair]  
 Therese Kennedy [Director, Vice Chair]  
 Nick Whitehouse [Director]  
 Bev Stoddart [Director]  
 Arnold Drakeley [Director]  
 Ian Hanks [Director]  
 Pete Beresford [Director]

**In attendance** [Non-voting capacity]:

Ben McCall [Company Secretary and DCDT Chief Executive: CE – minute taker]  
 John Wright [Development & Operations Manager, DCDT]

**Apologies:**

Michael Hinks [Director]  
 Mohammed Shabir [Director]  
 Ahmed Rashid [Director]  
 Moira Hood [Director]

The Chair welcomed all and asked directors to declare any pecuniary and/or non-pecuniary interests before or as they occur in the meeting and if necessary, according to the Mem' & Art's and Standing Orders, withdraw from the meeting during the relevant item/s.

This was not only the first meeting since the end of the NDC programme, but also the first at the new Trust office and meeting space in Church View. It was also Nick Whitehouse's last meeting, having given notice of his resignation due to moving locations in his job. Nick said he was glad to be leaving at a good time for the Trust, with many of its interim objectives achieved. He commended the amazing commitment showed by all directors, particularly resident members and what they brought to the table; his new job in Rotherham meant it was the right time to make way for a new co-opted director. The Chair thanked Nick for his very positive contribution, on behalf of all directors and wished him well for the future.

**Part 1 – NDC: New Deal for Communities****1. Chief Executive's update**

The Chief Executive (CE) had provided an update by email and summarised that, giving further detail about the meeting on ERDF for Church View with Yorkshire Forward: they maintain their former position, but we await a written version. Also the situation regarding Highfield House, which despite DMBC representatives assuring the transfer of ownership would be a formality, as in the original grant agreement, had now been blocked by the Cabinet member responsible. The board expressed their concern and frustration.

**Agreed:**

**The report was approved. The CE to use all avenues of influence, including within DMBC, to achieve a positive outcome on Highfield House.**

Agreed as a true record: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Minutes of the previous board meeting: 19 March 2011**

A director disagreed with content in item 4. There was a discussion on the form of record-keeping in the minutes.

**Agreed:**

**A tighter style of minutes, with less description and detail of discussion, focus on decisions; and it was agreed to amend the March board minutes accordingly and approve at the next (May) meeting.**

**3. Matters arising from the above minutes**

A director asked for progress on item 4 (5i of previous meeting).

Therese Kennedy declared a pecuniary interest and Pete Beresford, a non-pecuniary interest and both left the meeting for discussion of this item.

A substantial discussion followed.

**Agreed:**

**Management to conclude the matter, and/or bring forward the mediation recommended at the last board meeting, as soon as possible.**

A director requested a discussion about the “diverging views” in item 11.

**Agreed:**

**To discuss this in more detail at a future board meeting.**

**4. New company form and structure**

**Agreed:**

**To pursue the new form (charitable company) and group structure, bringing forward a more substantial report before the final decision.**

**5. Staff cost of living increase.**

DCDT staff left the meeting for this item.

**Agreed:**

**To approve the report and recommendations, but amended: an additional 5 days paid holiday *not* 10, and *not* transferable to cash (salary) within the cafeteria scheme.**

**6. Board composition and recruitment of new co-opted directors and meeting schedule for 2011-12.**

The former, to be discussed at the next meeting.

**Agreed:**

**The meeting schedule was approved, subject to amendment as the need arises.**

**7. Taking stock and priorities for the future.**

To be discussed at the next meeting.

The meeting closed at **18:35**.

**Date and time of next Board meeting: 19<sup>th</sup> May 2011, 4 pm.**